**企業會員機票補登記申請表（僅公出者適用）**

**Ticket Retro-Claim Application Form for CRP Members (for business travelers only)**

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| --- | --- | --- | --- | --- |
|  | 搭機日期Travel date | 機票號碼Ticket Number | **成大**教職員 **NCKU** Members | 班號Flight Number |
| 中文姓名Chinese Name | 英文姓名English Name |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

 **說明：**

1. 補登機票資料請於下述效期內完成提供，**1-6月搭乘之機票須於當年度7月2日前提供**，**7-12月搭乘之機票須於次年度1月2日前提供**，逾期恕無法補登。
2. 本表所列資料僅使用於企業會員未輸入企業帳號的機票補登作業，本公司不會將此資料逾越個資蒐集之特定目的範圍使用或揭露於無關之任何第三人。本表單將於保存一年後刪除。
3. 本公司對於補登機票保有查核機票之權利，如有違規行為，中華航空有權暫停企業會員搭乘淨額之累積及使用積點兌換獎項，直至違規行為完成妥善處理，同時中華航空保有終止企業會員會籍之權利。
**Notice:**
4. Please provide the ticket data for retro-claim within the following period:
	* **Tickets used from January to June must be provided before July 2nd of the same year**
	* **Tickets used from July to December must be provided before January 2nd of the following year**
5. This form is only used for flown revenue retro-claim with CRP member. China Airlines confirms that this information will not be used beyond the purpose of collection and will not disclose this information to unrelated third-party. This form will be disposed of after one year of retention.
6. If irregularities and/or violations are observed during verification, China Airlines are authorized to suspend earning and using earned points or the membership until the irregularities and/or violations have been settled appropriately by China Airlines.